

# MACOMB JUNIOR HIGH SCHOOL EDISON SCHOOL

2011-2012

Erin Stegall, Conductor, Sixth, Seventh, Eighth Grades  
Melanie Butcher, Conductor, Sixth Grade Choir

Dear Parents,

Welcome and/or welcome back. If you are interested in the History, Purpose and Educational Goals of our choral program, please go to [www.macombchoirs.org](http://www.macombchoirs.org) or [www.macombchoirs.com](http://www.macombchoirs.com).

All of the permission slips and/or money are due on Tuesday, August 30th. If your child is ill on that day, please have them bring those items to the next class period.

Thanks so much!

Mrs. Erin Stegall, Choral Director  
[stegalle@mcusd185.org](mailto:stegalle@mcusd185.org)  
309-833-6256 (Jr/Sr. High School)

Mrs. Melanie Butcher, Choral Director  
[butcher@mcusd185.org](mailto:butcher@mcusd185.org)  
309-833-6255 (Jr/Sr. High School)



## **ATTENDANCE**

### **Performance Attendance:**

All performances are required for curricular and extracurricular choirs. A calendar of required performance is enclosed in the following pages. Students will only be excused in case of an extreme family emergency or illness. The teacher must have a doctor's written excuse and/or a parent note explaining the situation. The teacher will assess the situation and, if warranted, give an alternate assignment. Alternate assignments will not be issued for unexcused absences.

### **Daily Attendance:**

Students are required to be at all rehearsals. For curricular choirs, tardies and absences from daily class sessions will be handled as mandated by the Edison School and Macomb Junior High School Student/Parent Handbooks. For extracurricular choirs (swing choir), students must be at rehearsal unless they are absent from school or excused by the Director.

### **Lesson attendance for 7<sup>th</sup> and 8<sup>th</sup> grade students:**

Junior High Students will be required to have three choir lessons a quarter. The lessons are 20 minutes long and students are to schedule them at a mutually convenient time. Students are only allowed to miss PE for choir lessons if the PE teachers excuse them. The students will be given opportunities to reschedule and make-up the lessons they miss due to illness or if a teacher holds them back. Students must have one lesson by mid term and can only have one lesson per week. Times will be able available during lunch and after school for students who cannot come during PE.

## **UNIFORMS**

The uniforms are the same for boys and girls.

- "Macomb Music" Polo Shirt (order form is in the back of the handbook)
- Black Dress Pants (not jeans)
- Black Shoes and Black socks
- The Swing Choir uniform is the same as choral uniform, however, minor adjustments may be made to the uniform for specific routines. Shoes need to be suitable for dancing.

## **COMMUNICATION**

It is of utmost importance that parents and students have many viable means of communication with the choral director. Listed below are means for parents/students to contact the choral director.

- Leave a message at either Edison School Office (837-3993) or Macomb Junior High School Office (833-6256)
- The School Newsletter will be mailed monthly to seventh and eighth grade parents.
- Contact Mrs. Stegall via e-mail [stegalle@mcusd185.org](mailto:stegalle@mcusd185.org) or Mrs. Butcher at [ButcherM@mcusd185.org](mailto:ButcherM@mcusd185.org)

The choral program is in place to serve the educational needs of the students. If you have any questions or concerns, please contact Mrs. Stegall or Mrs. Butcher through the means listed above.

**6-8<sup>th</sup> grade Choral Music Dates for  
2011-2012 School Year**

Friday, August 19 <sup>th</sup>	Choir Open House, MJSHS Choir Room, 152
Tuesday, October 4 <sup>th</sup>	6-8 grade Fall Choral Concert 7:00 pm Fellheimer Auditorium
Monday, October 10	IMEA Auditions - Select 7 <sup>th</sup> and 8 <sup>th</sup> grade students
October 25 <sup>th</sup> – November 8 <sup>th</sup>	Annual Choir Boosters Poinsettia Sale
Saturday, November 5 <sup>th</sup>	IMEA District IV Music Festival WIU All DAY (for those 7- 12 grade students who are chosen from Oct. 10 <sup>th</sup> audition)
Monday, November 14 <sup>th</sup>	Applications postmarked for WIU Junior High Honor Choir Festival Select Students only
Tuesday, November 29 <sup>th</sup>	Poinsettia Delivery Auditorium Foyer 3 – 5 p.m. ☺
Thurs., Dec 1 – Sat. Dec. 3 <sup>rd</sup>	Holiday Festival of Choirs – St. Paul, Select students
Saturday, Dec. 10 <sup>th</sup>	Breakfast with Santa (Lincoln School at Fellhimer). We will ask for choir Volunteers to help with this event. ☺
Tuesday, December 6 <sup>th</sup>	6-8 grade Winter Choral Concert 7:00 pm Fellheimer Auditorium, Required
Monday, February 13 <sup>th</sup>	6-12 grade Pops Concert/Dessert Auction 5:30-8:00 pm MJSHS Commons
Saturday, February 18 <sup>th</sup>	Tentative Choir Trip to West Side Story Musical in St. Louis (Pending approval and ticket availability)
Saturday, February 25 <sup>th</sup>	IGSMA Solo/Ensemble Contest Quincy (select 7 <sup>th</sup> and 8 <sup>th</sup> grade students)
Friday, March 23 <sup>rd</sup>	Edison Fine Arts Expo Concert Time: 6:00 pm
Friday, March 23 <sup>rd</sup>	Junior High Honor Choir Festival (WIU) Select Students (9-5)
Saturday, April 28 <sup>th</sup>	IESA Organization Contest (7 <sup>th</sup> and 8 <sup>th</sup> grade only – Required)
Tuesday, May 8 <sup>th</sup>	6-8 grade Spring Choral Concert 7:00 pm Fellheimer Auditorium, Required
Monday, May 14 <sup>th</sup>	Junior High Variety Show Auditions – subject to change
Thursday, May 17 <sup>th</sup>	Dance Clinic for Swing Choir auditions 3:15- 4:00 p.m. HS Commons
Monday, May 21 <sup>rd</sup>	Swing Choir auditions for 2011-2012 after school (subject to change)
Tuesday, May 22 <sup>nd</sup>	Junior High Variety Show – During the day (Subject to change due to snow days)

\*\*\*\* Please Note that Membership is Optional

## Macomb Choir Boosters Membership Form 2011-2012

In 1998, the Macomb Choir Boosters Organization was established to promote choral music education in Macomb. The group hosts two fundraising activities per year to fund choral scholarships, awards, equipment and music, group trips, and other supplemental needs in the choral area.

The booster organization supports all choral music activities in grades 6-12 in the Macomb CUSD #185. Choral parents and friends of choral music are encouraged to join. The dues are \$25.00 per family annually and members are welcome to attend monthly meetings.

Please get involved in choral music in Macomb. Your support and input will be greatly appreciated and utilized to maximize the benefits of the children in choral programs. If you are willing to participate on a committee, please indicate your preference below.

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### Macomb Choir Boosters Membership 2011-2012 Academic Year

(Please print name(s) as you would like them to appear in the programs.)

Parent/Guardian/Friend \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

Primary E-Mail Address \_\_\_\_\_

Names of Children in 6 <sup>th</sup> -12 <sup>th</sup> Grade Choir	Child's Grade
_____	_____
_____	_____
_____	_____

Circle any committee in which you would like to participate:

- |                            |                      |                       |
|----------------------------|----------------------|-----------------------|
| Publicity/Communications   | Membership           | Poinsettia Fundraiser |
| Dessert Auction Fundraiser | Chaperoning          | Concert day help      |
| Hospitality at Concerts    | Choir Trip Committee | Uniforms              |

Computer/Data Processing

Please return form and \$25.00 membership fee to your child's choral director or mail to Macomb Choir Boosters, Box 117, Macomb, Illinois 61455 to become a member of the 2010-2011 Macomb Choir Boosters.

Make checks payable to Macomb Choir Boosters.  
Your name will be listed in our programs as a Macomb Choir Booster.

Do you have family members who would like to be boosters?

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you want to give a choir booster scholarship in your name? Yes No

**Student Information Form**  
(please print clearly)  
Due: Tuesday, August 30<sup>th</sup>, 2011

Name: \_\_\_\_\_ Day/Date of Birth \_\_\_\_\_

Grade in school year (please circle)          6          7          8

Parent's Primary E-Mail Address: \_\_\_\_\_

Secondary E-Mail Address: \_\_\_\_\_

Student's Email address: (if they have one) \_\_\_\_\_

Father's Full Name \_\_\_\_\_

Mother's Full Name \_\_\_\_\_

Your Home Address \_\_\_\_\_

(house/apt #, street, city, and zip code)

Your Home Phone \_\_\_\_\_

Father's work phone \_\_\_\_\_ cell phone: \_\_\_\_\_

Mother's work phone \_\_\_\_\_ cell phone: \_\_\_\_\_

If your parents are divorced, with whom does the student live? \_\_\_\_\_

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As members of the choral program, students will use district transportation to attend choral activities. These trips include being shuttled to another school building for rehearsals and concerts, traveling to music contests, community concerts, and enrichment activities. Prior to each individual outing, students will receive information describing the purpose of the trip, arrival and departure times, and other pertinent information. To consolidate paperwork, the choral department asks that you sign a permission slip covering all day trips for the entire school year. This form does not cover any trips that might include overnight stays.

The undersigned confirm that they have read and understand all of the information contained within the Macomb Schools Choral Handbook. It is understood that all of the rules and regulations will apply during any music function sponsored by Macomb School District #185. The undersigned agree to make any and all necessary arrangements to attend each function.

The undersigned understands that maintaining scholastic eligibility is required for participation in all music activities. The student assumes responsibility for reading the Macomb Junior High School Handbook and all rules contained therein. In addition, the undersigned student and parents understand that any rules set forth by the Macomb School District #185 will be binding on the student.

Signature of the Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**(back to back with Medical form...please complete back page)**

**Macomb Community School District No. 185  
Treatment Permission Form**

Student \_\_\_\_\_

I hereby give my consent for the above student to receive any treatment deemed necessary by a physician during choral activities or field trips for any illness or injury resulting while they are on a choral trip. Every effort will be made to contact parents or guardians to explain the nature of the problem prior to any involved treatment.

Date \_\_\_\_\_ Name \_\_\_\_\_  
(Parent or Guardian Signature)

Insurance Company, phone # and Policy # \_\_\_\_\_

Medication currently being taken \_\_\_\_\_

Please list any allergies (including those to medicine) \_\_\_\_\_

\_\_\_\_\_

Please list any medical conditions of which we need to be aware \_\_\_\_\_

\_\_\_\_\_

Home Telephone # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Please list the name, phone number (with area code) and relationship of any member of the family (over 18) including grandparents that could be contacted in case the parent/guardian cannot be reached.

Name	Phone #	Relationship
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

# 6-8<sup>th</sup> grade Choir Concert

## Hospitality/Event Sign-Up Sheet

**Please return on Tuesday, August 30th, 2011**

The Macomb Choir Boosters sponsors receptions after each concert and helps with any contests that we host. We ask **all** families to help with refreshments and coordinate events because all students benefit from the choral program. **Because we can get many offers to donate, our new hospitality chair, Heather Wright, will call you the week prior to the event if your donations are needed.** Thank you in advance for your help with this. ☺

Parent's Name: \_\_\_\_\_ Child's name: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ or \_\_\_\_\_

Primary E-Mail Address where you would like to be contacted: \_\_\_\_\_

Please indicate below how you would like to contribute to our events for the coming year.

<b>CHORAL EVENT</b>	<b>Drinks</b> (Liters of pop, juice, etc)	<b>Food Donation</b> Four dozen cookies for Concerts. Non-cream pies and desserts for the February 13th Auction	<b>Help with Set Up</b> (Set up for regular concerts is at 6:00 p.m. and the pie auction set up is at 3:00 p.m. in the commons)
Fall Concert Tuesday, October 4 <sup>th</sup> 7:00 p.m. Fellheimer Auditorium			6:00 p.m. Fellheimer Lobby
Winter Concert Tuesday, December 6 <sup>th</sup> 7:00 p.m. Fellheimer Auditorium			6:00 p.m. Fellheimer Lobby
Pie/Dessert Auction Monday, Feb. 13 <sup>th</sup> 5:00 – 8:00 MHS COMMONS		What kind and how many. ☺	2:00 p.m. MHS COMMONS
IESA Music Contest Saturday, April 28 <sup>th</sup> (7 <sup>th</sup> and 8 <sup>th</sup> grade only) We need help working this event. It is required for all 7 <sup>th</sup> and 8 <sup>th</sup> grade students to attend. ☺			All Day MJSH All Students (7 <sup>th</sup> and 8 <sup>th</sup> ) are required to perform at this contest. ☺
Spring Concert Tuesday, May 8th 7:00 p.m. Fellheimer Auditorium			6:00 p.m. Fellheimer Lobby

## MACOMB MUSIC POLO SHIRT ORDER FORM

**Please return this form, even if no shirt is needed.**

Student's Name \_\_\_\_\_

Grade and Ensemble (Please circle)

6      7      8      Band Only              Choir Only              Both

\_\_\_\_\_ **We already have a shirt.**

Home Phone \_\_\_\_\_ Cell or Work # \_\_\_\_\_

E-mail address \_\_\_\_\_

\_\_\_\_\_ **We are ordering a new shirt below.**

Please circle size wanted:

Youth S 6/8              Youth M 10/12              Youth L 14/16              Youth XL 18

Adult Small              Adult Medium              Adult Large

Adult X-Large              Adult XX-Large              Adult XXX Large

The polo shirts are Jerzee brand and pique knit, 50/50 cotton/polyester. They are white in color with a blue embroidered logo. Students are required to wear the polo shirts for their performances for band and choir in grades 6-8. Some free recycled shirts are available for those with need. Just include a note below or call LaDawna Celestine or Mrs. Stegall or Mr. Mattsey. All information is confidential.

No shirts will be ordered without payment or arrangement for payment. **Shirts are \$15.00 each. Please make checks payable to Macomb Choir Boosters and attach to the order form. Questions? Call LaDawna Celestine @ 309-335-0247. Email [angelmom2twins@yahoo.com](mailto:angelmom2twins@yahoo.com)**

**Notes:**

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**Please Return this Sheet by Tuesday, August 30<sup>th</sup>, 2011**

**INSTRUCTION**

**Exhibit - Criminal Background Information Form for Resource Persons and Volunteers Working in the Macomb Schools**

You will be working with school children of various ages in the Macomb Schools and to ensure the safety of our students, the Macomb C.U.S.D. #185 requires that you respond to the following questions:

Have you, in Illinois or any other state:

1. Been convicted of any sex offense?  
 Yes     No
  
2. Been convicted of any narcotics or drug offense?  
 Yes     No
  
3. Been convicted of a felony?  
 Yes     No

Individuals answering "yes" to one or more of the above questions shall provide the Superintendent of Schools or his or her designee with details concerning said offense(s).

Individuals misrepresenting or providing false information to the above questions are subject to immediate dismissal from any resource or volunteer duties associated with Macomb C.U.S.D. #185.

If you answered "yes" to any of the above questions, please explain:

**Waiver of Liability**

By signing below you acknowledge that the School District does not provide liability insurance coverage for the resource person or volunteer for any loss, injuries, illness, or death resulting from the individual's unpaid service. In addition, you agree to assume all risk of death or any loss, injury, illness or damage of any nature or kind arising from the resource person's or volunteer's service to the district and agree to waive any and all claims against the district, its officers, board, and employees for loss due to death, injury, illness, or damage.

\_\_\_\_\_  
Date

\_\_\_\_\_  
*Signature of Volunteer*

\_\_\_\_\_  
*Printed Name of Volunteer*

**For School Use Only**

Macomb Community Unit School District No. 185

6:250-E

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**INSTRUCTION**

**Exhibit - Criminal Background Information Form for Resource Persons and Volunteers Working in the Macomb Schools**

General description of assignment(s):

- \_\_\_ supervising students as needed by a teacher
- \_\_\_ supervising students during a regularly scheduled activity
- \_\_\_ assisting with academic programs
- \_\_\_ assisting at the resource center or main office
- \_\_\_ other \_\_\_\_\_

Name of supervising staff member:

\_\_\_\_\_

"Sex offender list" checked by \_\_\_\_\_ on  
\_\_\_\_\_ (mandatory).

Is a criminal background check a necessity (the individual will be working over a long period of time in direct contact with students where no staff member is continuously present or in other situations where a check would be prudent)? \_\_\_ (to be answered by Principal)

If "yes," and provided the individual authorized the check,

- The date on which the check was requested \_\_\_\_\_
- The date on which it was received and reviewed \_\_\_\_\_

Reviewed by: \_\_\_\_\_

*Signature*

*Date*