

# MACOMB JUNIOR HIGH SCHOOL EDISON SCHOOL

## 2009-2010

Erin Stegall, Conductor, Sixth, Seventh, Eighth Grades  
Melanie Butcher, Conductor, Sixth Grade Choir

Dear Parents,

Welcome and/or welcome back. If you are interested in the History, Purpose and Educational Goals of our choral program, please go to [www.macombochoirs.org](http://www.macombochoirs.org) or [www.macombochoirs.com](http://www.macombochoirs.com).

All of the permission slips and/or money are due on Thursday, August 27<sup>th</sup>, 2009. If your child is ill on that day, please have them bring those items to the next class period.

Thanks so much!

Mrs. Erin Stegall, Choral Director  
[stegalle@mcusd185.org](mailto:stegalle@mcusd185.org)  
309-833-6256 (Jr/Sr. High)

Mrs. Melanie Butcher, Choral Director  
[butcher@mcusd185.org](mailto:butcher@mcusd185.org)  
309-833-6255





## **UNIFORMS**

The uniforms are the same for boys and girls.

- “Macomb Music” Polo Shirt (order form is in the back of the handbook)
- Black Dress Pants (not jeans)
- Black Shoes and Black socks
- The Swing Choir uniform is the same as choral uniform, however, minor adjustments may be made to the uniform for specific routines. Shoes need to be suitable for dancing.

## **COMMUNICATION**

It is of utmost importance that parents and students have many viable means of communication with the choral director. Listed below are means for parents/students to contact the choral director.

- Leave a message at either Edison School Office (837-3993) or Macomb Junior High School Office (833-6256)
- The School Newsletter will be mailed monthly to seventh and eighth grade parents.
- Contact Mrs. Stegall via e-mail [stegalle@mcusd185.org](mailto:stegalle@mcusd185.org) or Mrs. Butcher at [Butcherm@mcusd185.org](mailto:Butcherm@mcusd185.org)

The choral program is in place to serve the educational needs of the students. If you have any questions or concerns, please contact Mrs. Stegall or Mrs. Butcher through the means listed above.

## Sixth, Seventh and Eighth Choral Calendar 2009-2010 Macomb Schools

<b>Date</b>	<b>Name of Event</b>	<b>Required</b>	<b>Place</b>	<b>Time</b>	<b>Students Involved</b>
Tuesday, October 6	Fall Choral Concert	Yes	Fellheimer	7:00 p.m.	All 6-8 grade choral students
October 12 <sup>th</sup> (Mon)	District Honor Choir Auditions	Only for 7 <sup>th</sup> & 8 <sup>th</sup> grade students who choose	Porta	All Day	Only 7 <sup>th</sup> and 8 <sup>th</sup> graders by choice
Wednesday, October 21	Nick Page Sing	Yes	Fellheimer Auditorium	6:30 p.m.	Required for 7 <sup>th</sup> , 8 <sup>th</sup> and high school choral students
Nov. 7 <sup>th</sup> (Sat)	District IV Honor Choir	For those students who were chosen	WIU	All Day	Those who were chosen from Oct. 12 <sup>h</sup> Audition
Dec. 1st Tuesday	Choir Booster Poinsettia Delivery	No...just an FYI	Auditorium Entrance	2 – 5 p.m.	Those who participated in the sale
Dec. 10 <sup>th</sup> (Thursday)	6-8 Choral Concert	Yes	Fellheimer Auditorium	7:00 p.m.	All 6-8 grade choral students
Feb. 8 <sup>th</sup> (Monday)	Dessert Auction/Pops Concert	Yes	MHS Commons	5:30 – 8:00	All 6-8 grade choral students
February 20th (Sat)	7 and 8 <sup>th</sup> grade IGSMAS Solo/Ensemble Contest	Yes, for the 7 <sup>th</sup> and 8 <sup>th</sup> grade students choose to participate	Pittsfield?	All day	Only 7 <sup>th</sup> and 8 <sup>th</sup> grade students who are participating
Friday, March 26 <sup>th</sup>	Edison Fine Arts Expo	Yes, only for 6 <sup>th</sup> grade choir students	Edison School	6:30 p.m.	6 <sup>th</sup> grade choir students
May 1 <sup>st</sup> – Saturday	IESA Organization Contest	7 <sup>th</sup> and 8 <sup>th</sup> grade choirs		Macomb Hosts	7 <sup>th</sup> and 8 <sup>th</sup> grade choir students

# Macomb Choir Boosters

## Membership Form 2008-2009

(It is optional, but encouraged for parents to be choir boosters ☺)

In 1998, the Macomb Choir Boosters Organization was established to promote choral music education in Macomb. The group hosts two fundraising activities per year to fund choral scholarships, awards, equipment and music, group trips, and other supplemental needs in the choral area.

The booster organization supports all choral music activities in grades 6-12 in the Macomb CUSD #185. Choral parents and friends of choral music are encouraged to join. The dues are \$25.00 per family annually and members are welcome to attend monthly meetings.

Please get involved in choral music in Macomb. Your support and input will be greatly appreciated and utilized to maximize the benefits of the children in choral programs. If you are willing to participate on a committee, please indicate your preference below.

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### Macomb Choir Boosters Membership 2009-2010 Academic Year

(Please print name(s) as you would like them to appear in the programs.)

Parent/Guardian/Friend \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell \_\_\_\_\_

Primary E-Mail Address \_\_\_\_\_

Names of Children in 6 <sup>th</sup> -12 <sup>th</sup> Grade Choir	Child's Grade
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_____	_____
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_____	_____
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_____	_____
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Circle any committee in which you would like to participate:

Publicity/Communications      Membership      Poinsettia Fundraiser

Pie Auction Fundraiser      Chaperoning      Concert day help

Hospitality at Concerts

Please return form and \$25.00 membership fee to your child's choral director or mail to Macomb Choir Boosters, Box 117, Macomb, Illinois 61455 to become a member of the 2009-2010 Macomb Choir Boosters.

Make checks payable to Macomb Choir Boosters.

Your name will be listed in our programs as a Macomb Choir Booster.

Do you have family members who would like to be boosters?

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you want to give a choir booster scholarship in your name?      Yes      No

We will contact you later to solidify details if you wish to do so.

**Student Information Form**  
(please print clearly)  
Due: Thursday, August 27<sup>th</sup>, 2009

Name: \_\_\_\_\_

Grade in school year (please circle)            6        7        8

Day and Date of Birth \_\_\_\_\_

Homeroom \_\_\_\_\_ (for sixth grade students only)

Parent's Primary E-Mail Address: \_\_\_\_\_

Secondary E-Mail Address: \_\_\_\_\_

We use the email addresses for distribution lists and a primary source of communication.  
Please write clearly and neatly so that we can be in contact with you.

Father's Full Name \_\_\_\_\_

Mother's Full Name \_\_\_\_\_

Your Home Address \_\_\_\_\_  
(house/apt #, street, city, and zip code)

Your Home Phone \_\_\_\_\_

Father's work phone \_\_\_\_\_ cell phone: \_\_\_\_\_

Mother's work phone \_\_\_\_\_ cell phone: \_\_\_\_\_

If your parents are divorced, with whom do you live? \_\_\_\_\_

If your parents are divorced, please indicate the primary address to which are communications should be mailed:

Address: \_\_\_\_\_

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**Please return this sheet by Thursday, August 27, 2009**

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**(back to back with Medical form...please complete back page)**

**Macomb Community School District No. 185  
Treatment Permission Form**

Student \_\_\_\_\_

I hereby give my consent for the above student to receive any treatment deemed necessary by a physician during choral activities or field trips for any illness or injury resulting while they are on a choral trip. Every effort will be made to contact parents or guardians to explain the nature of the problem prior to any involved treatment.

Date \_\_\_\_\_ Name \_\_\_\_\_  
(Parent or Guardian Signature)

Insurance Company, phone # and Policy # \_\_\_\_\_

Medication currently being taken \_\_\_\_\_

Please list any allergies (including those to medicine) \_\_\_\_\_

\_\_\_\_\_

Please list any medical conditions of which we need to be aware \_\_\_\_\_

\_\_\_\_\_

Home Telephone # \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Please list the name, phone number (with area code) and relationship of any member of the family (over 18) including grandparents that could be contacted in case the parent/guardian cannot be reached.

Name	Phone #	Relationship
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____

# 6-8<sup>th</sup> grade Choir Concert

## Hospitality Sign-Up Sheet

Please return on Thursday, August 27<sup>th</sup>

The Macomb Choir Boosters sponsors receptions after each concert and helps with concessions at any contests that we host. We ask **all** families to help donate refreshments and help because all students are welcome to the receptions and benefit from our program. Our hospitality chair, Marilyn Olsen, will call and remind you of your contributions close to the event. Thank you in advance for your contributions.

Parent's Name: \_\_\_\_\_ Child's name: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ or \_\_\_\_\_

Primary E-Mail Address where you would like to be contacted: \_\_\_\_\_

Please indicate below how you would like to contribute to hospitality for the coming year.

<b>CHORAL EVENT</b>	<b>Drinks</b> (Liters of pop, juice, etc)	<b>Food Donation</b> Four dozen cookies for Concerts. Non-cream pies and desserts for the February 8 <sup>th</sup> Pie Auction	<b>Help with Set Up</b> (Set up for regular concerts is at 6:00 p.m. and the pie auction set up is at 3:00 p.m. in the commons)
Fall Concert Tuesday, October 6 <sup>th</sup> 7:00 p.m. Fellheimer Auditorium			6:00 p.m. Fellheimer Lobby
Winter Concert Thursday, December 10 <sup>th</sup> 7:00 p.m. Fellheimer Auditorium			6:00 p.m. Fellheimer Lobby
Pie/Dessert Auction Monday, Feb. 8th 5:00 – 8:00 MHS COMMONS		Please indicate what kind of non-dairy dessert you would like to bring and how many)	2:00 p.m. MHS COMMONS
Spring Concert Tuesday, May 11 <sup>th</sup> 7:00 p.m. Fellheimer Auditorium			6:00 p.m. Fellheimer Lobby

## MACOMB MUSIC POLO SHIRT ORDER FORM

Please return this form, even if no shirt is needed.

Student's Name \_\_\_\_\_

Grade and Ensemble (Please circle)

6      7      8      Band Only                  Choir Only                  Both

\_\_\_\_\_ **We already have a shirt.**

Home Phone \_\_\_\_\_ Cell or Work # \_\_\_\_\_

E-mail address \_\_\_\_\_

\_\_\_\_\_ **We are ordering a new shirt below.**

Please circle size wanted:

Youth S 6/8                  Youth M 10/12                  Youth L 14/16                  Youth XL 18

Adult Small                  Adult Medium                  Adult Large

Adult X-Large                  Adult XX-Large                  Adult XXX Large

The polo shirts are Jerzee brand and pique knit, 50/50 cotton/polyester. They are white in color with a blue embroidered logo. Students are required to wear the polo shirts for their performances for band and choir in grades 6-8. Some free recycled shirts are available for those with need. Just include a note below or call Dee Kirwan (837-7809) or Mrs. Stegall or Mr. Mattsey. All information is confidential.

No shirts will be ordered without payment or arrangement for payment. **Shirts are \$15.00 each.** Please make checks payable to **Macomb Choir Boosters and attach to the order form.**

**Questions? Call Dee Kirwan @ 837-7809. Email [pdshnkirwan@earthlink.net](mailto:pdshnkirwan@earthlink.net)**

**Notes:**

\_\_\_\_\_  
\_\_\_\_\_

**(Due Thursday, August 27<sup>th</sup>)**

**Junior High District Choir Auditions**  
**(7<sup>th</sup> and 8<sup>th</sup> Graders only)**  
**Monday, October 12<sup>th</sup>, 2009**

Parents:

Your child has the opportunity to participate in the Illinois Music Educator's District IV Junior High Honor Choir Audition. Students will travel on Monday, October 12th (Columbus Day) to Porta Junior/Senior High School to audition for an all area junior high honor choir. Last year Macomb Junior High School had 40 students chosen for this honor. If your child is selected for this choir, the Festival is Saturday, November 7<sup>th</sup> on the campus of WIU. Below is a list of audition criteria and particulars about audition day. I will work with the students during the school day as much as possible to prepare them for the audition. Since the school must pay an audition fee, we require students to follow through with the audition once they commit. Please sign the enclosed permission slip to insure that you are aware of the commitment your child has made. Thanks for your support.

Sincerely,  
Erin Stegall

**Audition:**

Students will be asked to sing excerpts from **GLORIA** and **With a Banjo on my Knee** in addition to Major Scales, Harmonic Minor Scales, Major triads, and Minor triads. We will be learning music and the tonal skills in class. Students are responsible for bringing their music to the audition.

**Dress:**

Students should dress in very nice school clothes. Girls should wear a nice dress, skirt/blouse, or dress pants/blouse. Boys should wear a nice shirt and dress pants (ties are optional).

**Travel Details:** Monday, October 12th

Tentative leave time: Load 6:00 a.m., Leave at 6:15 a.m. This time CAN change...more info later.

Return: TBA (whenever we finish)

\* We do not know how long the audition will take, so students should bring money for lunch.

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**Permission Slip for District IV Choir Audition**

I \_\_\_\_\_ give permission for my son/daughter \_\_\_\_\_ to participate in the District Choir Audition on Monday, October 12<sup>th</sup> and, if chosen, the District Festival on Saturday, November 7<sup>th</sup> at WIU. I understand that once my child commits, they are required to audition since there is a non-refundable audition fee.

Please circle the appropriate voice part on which your son/daughter will audition:

Soprano                      Alto                      Tenor/Baritone                      My child's height \_\_\_\_\_ feet \_\_\_\_\_ inches

\_\_\_\_\_ I will chaperone the bus on Monday, October 12<sup>th</sup>

\_\_\_\_\_ I will chaperone the District Festival at WIU on Sat, Nov. 7<sup>th</sup> if my child is chosen.

Child's Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

**PERMISSION SLIPS DUE BY**  
**Thursday, August 27<sup>th</sup>, 2009**

**INSTRUCTION**

**Exhibit - Criminal Background Information Form for Resource Persons and Volunteers Working in the Macomb Schools**

You will be working with school children of various ages in the Macomb Schools and to ensure the safety of our students, the Macomb C.U.S.D. #185 requires that you respond to the following questions:

Have you, in Illinois or any other state:

1. Been convicted of any sex offense?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

2. Been convicted of any narcotics or drug offense?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

3. Been convicted of a felony?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

Individuals answering “yes” to one or more of the above questions shall provide the Superintendent of Schools or his or her designee with details concerning said offense(s).

Individuals misrepresenting or providing false information to the above questions are subject to immediate dismissal from any resource or volunteer duties associated with Macomb C.U.S.D. #185.

If you answered “yes” to any of the above questions, please explain:

**Waiver of Liability**

By signing below you acknowledge that the School District does not provide liability insurance coverage for the resource person or volunteer for any loss, injuries, illness, or death resulting from the individual’s unpaid service. In addition, you agree to assume all risk of death or any loss, injury, illness or damage of any nature

or kind arising from the resource person's or volunteer's service to the district and agree to waive any and all claims against the district, its officers, board, and employees for loss due to death, injury, illness, or damage.

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*Date*

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*Signature of Volunteer*

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*Printed Name of Volunteer*

**For School Use Only**

Macomb Community Unit School District No. 185

6:250-E

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**INSTRUCTION**

**Exhibit - Criminal Background Information Form for Resource Persons and Volunteers Working in the Macomb Schools**

General description of assignment(s):

- \_\_\_\_\_ supervising students as needed by a teacher
- \_\_\_\_\_ supervising students during a regularly scheduled activity
- \_\_\_\_\_ assisting with academic programs
- \_\_\_\_\_ assisting at the resource center or main office
- \_\_\_\_\_ other

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-----  
Name of supervising staff member:

-----  
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"Sex offender list" checked by

\_\_\_\_\_ on

\_\_\_\_\_ (*mandatory*).

Is a criminal background check a necessity (the individual will be working over a long period of time in direct contact with students where no staff member is continuously present or in other situations where a check would be prudent)?

\_\_\_\_\_ (*to be answered by Principal*)

If "yes," and provided the individual authorized the check,

- The date on which the check was requested \_\_\_\_\_
- The date on which it was received and reviewed \_\_\_\_\_

Reviewed by:

\_\_\_\_\_  
\_\_\_\_\_

*Date*

*Signature*

Adopted 7-17-00  
Revised 01-16-07

## The Choral Handbook

**Student Contract of \_\_\_\_\_**  
(print name of student)

As members of the choral program, students will use district transportation to attend choral activities. These trips include being shuttled to another school building for rehearsals and concerts, traveling to music contests, community concerts, and enrichment activities. Prior to each individual outing, students will receive information describing the purpose of the trip, arrival and departure times, and other pertinent information. To consolidate paperwork, the choral department asks that you sign a permission slip covering all day trips for the entire school year. This form does not cover any trips that might include overnight stays.

The undersigned confirm that they have read and understand all of the information contained within the Macomb Schools Choral Handbook. It is understood that all of the rules and regulations will apply during any music function sponsored by Macomb School District #185. The undersigned agree to make any and all necessary arrangements to attend each function.

The undersigned understands that maintaining scholastic eligibility is required for participation in all music activities. The student assumes responsibility for reading the Macomb Junior High School Handbook and all rules contained therein. In addition, the undersigned student and parents understand that any rules set forth by the Macomb School District #185 will be binding on the student.

Signature of the Student \_\_\_\_\_ Date \_\_\_\_\_

Signature of the Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

**This sheet is to be signed, removed from the handbook, and returned to the teacher by Thursday, August 27<sup>th</sup>, 2009**

# CHOIR REQUIREMENT CHECK OFF LIST

THE SUPPLIES ARE DUE EACH DAY OF CLASS, however, the forms are  
Due on Thursday, August 27<sup>th</sup>, 2009

Student Name: \_\_\_\_\_

Grade:     **6**           **7**           **8**

## Check off List for Choir items

## Check off

- Items needed for Choir Daily: Music provided by school, SAB, Sharpened Pencils, Folder and paper \_\_\_\_\_
- Box of Kleenex for class with name on it. \_\_\_\_\_
- Choir Booster Membership Form (Optional – if you are not interested in becoming a choir booster, please write “not interested at this time” in the blank provided.) \_\_\_\_\_
- Choir Information Form and Medical form (back to back) \_\_\_\_\_
- Hospitality Form \_\_\_\_\_
- Music Shirt Order Form (only complete one if you are in choir and band) \_\_\_\_\_  
Please indicate on the line provided if you turned your form in to the band.
- For 7<sup>th</sup> and 8<sup>th</sup> grade Only - District Choir Audition Permission Slip \_\_\_\_\_
- District Volunteer Form (if you wish to volunteer to be a chaperone) \_\_\_\_\_
- Handbook Contract \_\_\_\_\_
- This CHECKLIST COMPLETED \_\_\_\_\_

Please indicate in the blanks provided if you are 1) not interested in becoming a choir booster and 2) if you have given your polo shirt order form to one of the band directors or have one from last year.

**ALL FORMS AND MONEY ARE DUE Thursday, August 27<sup>th</sup>, 2009**